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Minutes  
Workshop Meeting  
December 8, 2015

Present: Mayor Kenneth F. Neilson, Councilmen Thad Seegmiller, Kress Staheli, Ronald Truman, Jeff Turek, City Manager Roger Carter, City Recorder Danice Bulloch, IT/GIS Director Steven Whittekiend, Power Director Kelly Carlson, Leisure Services Director Barry Blake, Recreation & Fitness Manager Kole Staheli, Audience: Troy Belliston, Kolene Granger, Kacey Jones, Jessica Wilstead, Adri Baker, Brianna Udy, Kate Jones, Brinlee Wilstead, Kelly Carlson, Mark Beauchamp, Joe Millett, Shay Millett, McKinlee Wilstead, Janet Baker, Travis Wilstead, Will Jones, Adam Baker

Excused: Councilman Garth Nisson

Meeting commenced at 6:00 P.M.

**1. Approval of the Agenda.**

*Councilman Turek made a motion to approve the agenda. Councilman Seegmiller seconded the motion; which passed with the following roll call vote:*

<i>Councilman Seegmiller</i>	<i>Aye</i>
<i>Councilman Staheli</i>	<i>Aye</i>
<i>Councilman Truman</i>	<i>Aye</i>
<i>Councilman Turek</i>	<i>Aye</i>

**2. Review of the board audit report.**

Councilman Kress Staheli asked for clarification on a couple of items on the Board Audit Report.

IT/GIS Director Steven Whittekiend explained the TDS Billing with Council.

City Manager Roger Carter reviewed items on the Board Audit Report with Council.

**3. Presentation by the Cake Bots.**

City Manager Roger Carter introduced the Cake Bots leaders Jessica Wilstead and Kacey Jones.

The Cake Bots are a girls ranging in age from 9 to 10 years old. They are participating in Lego

League, which is designed to teach engineering and computers. One of the goals of this group is to complete a project. The project they are working on is waste management and recycling. The Cake Bots are asking if the Council could help to bring recycling to the Sullivan Virgin River Soccer Park.

Councilman Seegmiller asked if they think the recycling trash bins should be placed at all of our parks.

The Cake Bots think they should be at all of the parks.

Mayor Neilson asked if it would be difficult to have those types of recycling trash cans.

City Manager Carter stated this is a very good idea, and he is happy the Cake Bots brought to their attention. The recycling trash cans had been overlooked.

Councilman Seegmiller stated he would speak with the Solid Waste District about the trash collectors.

Councilman Jeff Turek thanked the Cake Bots for finding this problem and finding a solution to the problem. He would propose to have the Cake Bots help kick off the recycling program for the parks, once they are able to find the appropriate solution.

#### **4. Discussion and review of Policy and Procedures for Park & Recreation Field allocations. Kole Staheli Recreation & Fitness Manager**

Recreation & Fitness Manager Kole Staheli reviewed the proposed Policy and Procedures for Park and Recreation Fields.

Councilman Staheli clarified if he were to take a group to practice soccer, would he get kicked off without a field permit.

Recreation & Fitness Manager Staheli stated yes a field permit is required. However, with the second scenario, if a family goes to the park to play a turkey bowl on Thanksgiving morning, they are welcome to do so without a permit.

Councilman Seegmiller asked how we determine non-profit status.

Recreation & Fitness Manager Staheli explained those interested in scheduling fields under the non-profit status, provide documentation, which they have applied for.

Councilman Turek commented one of the most important things is to promote family spending time together. He wants to make sure it is going to be a priority when issuing field permits.

Recreation & Fitness Manager Staheli stated he feels in a very short period of time, those fields are going to be very busy, and he wants to make sure we have a policy in place to promote, as well as maintain the fields.

Brent Bunnell asked about the concessions. He would like to know if sponsors have been

considered to help with costs by selling concessions.

Recreation & Fitness Manager Staheli stated this will be addressed at a later point. At this time, Staff has felt it would be best to handle the concessions internally. He reviewed the concessions portion of the policy. Staff recommends outsourcing the concessions.

Councilman Truman stated he would like to see how some other areas have set up the leases for concessions. He would like to make sure we are optimizing our financial returns.

City Manager Carter stated we are all in agreement, we want the best economic return possible.

Councilman Turek suggested approaching our Youth Council. This could be part of their responsibilities, and they could receive a portion of the returns to help fund their program.

Councilman Seegmiller stated he has had many requests for concessions at all of our parks. This is going to become a higher demand as the parks get much busier.

Councilman Turek commented we could work toward having the concessions throughout the Washington City Facilities be all encompassing.

Councilman Staheli suggested having the individuals renting the fields also lease the concessions for the day.

Councilman Turek stated he feels this policy has been researched, and is comfortable with the recommendations being made by Staff. If at some point in the future we need to make changes, Council can do so at that time.

Recreation & Fitness Manager Staheli reviewed the proposed field rental rates with Council.

Councilman Seegmiller commented he appreciates the policy is addressing the Washington City Little League, as they have a fair play program, which is very similar to the programs run by Washington City.

Councilman Turek asked if the rates are going to cover the costs of the lighting when it is being used.

Power Director Kelly Carlson reviewed the power information with Council. He has completed a chart, which details how much it would cost for lighting, with the additional amounts for additional fields.

Recreation & Fitness Manager Staheli stated with this chart, they have determined the amount they have included in the rates, should cover the costs of power.

Recreation & Fitness Manager Staheli stated the proposed rates will include practice rates on the ball fields, which have not been charge in the past.

Councilman Seegmiller suggested having a review of the policies and procedures as well as the rates yearly to track the progress.

**5. Discussion and review of progress for the Washington City Website. Steven Wittekiend IT/GIS Director**

IT/GIS Director Steven Wittekiend reviewed the proposed updated Washington City Website with Council.

Council thanked Steve for all of his hard work. The new website looks great.

IT/GIS Director Wittekiend noted he planned to roll out the new site in January, and he will continue to develop the individual sites as well.

**6. Discussion and review of the Electrical Rate Study presented by Utility Financial Solutions. Kelly Carlson Power Director**

Power Director Kelly Carlson explained a study was contracted and by Utility Financial Solutions earlier this year. He introduced Mr. Mark Beauchamp, president of Utility Financial Solutions.

Mr. Mark Beauchamp reviewed a powerpoint presentation with Council.

Councilman Truman stated he is not comfortable with a rate increase of 5%. They have consistently had concerns with power rates, especially in the Green Springs area.

Councilman Seegmiller asked what has changed to make the need for such a rate increase.

Councilman Turek commented the power rates have been going up, as we have been told in our previous discussions.

City Manager Carter stated the power rates have been increasing, and we do not keep a reserve of excess funds. The power department is not run at a profit with money in excess of what are the outgoing costs.

Power Director Kelly Carlson reviewed the development and future upgrades of the Generation Plant and Staheli Substation, along with the cost to build Green Springs Substation.

Councilman Turek stated he appreciates there are two alternatives to the rate increase. However, it is difficult to determine, which is going to be the best choice for our residents.

Mr. Beauchamp stated with either option, ultimately you will end up with nearly the same overall increase.

City Manager Carter commented we never want to see an increase in rates. However, we are one of the lowest property taxes in the County, and we have one of the lowest power rates in the State.

Mr. Beauchamp stated growth will push rates up for a short period of time. This will happen when you build new infrastructure.

Councilman Seegmiller stated he was presented new developments with the assurances they would not increase the rates. Now they are clearly being told this is not the case.

Mr. Beauchamp continued his powerpoint presentation regarding small commercial rate.

Power Director Carlson commented he does not like the alternative option for small commercial, which takes out the on demand usage.

Mr. Beauchamp stated Washington City is billing small commercial the proper way now. It is sometimes easier to have small increases each year, in order to keep up the costs. Citizens realize the costs go up, but it is harder to accept when there is a larger increase all at once.

City Manager Carter stated our Power Director has done a very good job managing the power system. Unfortunately, the costs have increased over time, and the development of the additional substation is going to have to take place.

Mr. Beauchamp asked if there was any additional questions on the alternatives.

Councilman Seegmiller stated they could determine which alternative they prefer in the motion at the regular meeting tomorrow evening.

## 7. Adjournment


*Councilman Turek made a motion to adjourn the meeting. Councilman Seegmiller seconded the motion; which passed with the following roll call vote:*

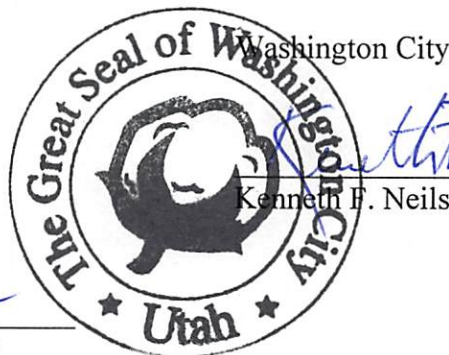
<i>Councilman Seegmiller</i>	<i>Aye</i>
<i>Councilman Staheli</i>	<i>Aye</i>
<i>Councilman Truman</i>	<i>Aye</i>
<i>Councilman Turek</i>	<i>Aye</i>

*Meeting adjourned at 9:30 P.M.*

Passed and approved this 9th day of December, 2015.

Attest by:

  
Danice B. Bulloch, City Recorder



Washington City

  
Kenneth F. Neilson, Mayor

